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	EX= Executive
	GE= Governance and Ethics Committee
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West Berkshire Council
Forward Plan
27 April 2017 to 31 July 2017

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
ID3301	Public Rights of Way Case Programmes	To inform of progress on the four annual Case Programmes and request approval for the next year's Programmes	ID	01 April 2017		28/04/17	20/04/17					Elaine Cox	Environment	Culture and Environment	Local Access Forum	No	Yes
ID3302	Street Cleansing and Litter Picking Service	To seek permission to go out to consultation about the Street Cleansing and Litter Picking Service.	ID	01 April 2017		27/04/17	19/04/17					Jackie Ward	Environment	Culture and Environment	Public consultation	No	Yes
C3227	Adoption of the West Berkshire District Council Housing Sites Allocation Development Plan Document	To identify future housing development sites within West Berkshire.	C	01 May 2017			28/04/17	09/05/17 C				Bryan Lyttle	Environment	Planning and Housing		No	
C3273	West Berkshire Minerals and Waste Local Plan - Preferred Options Consultation	To seek authorisation to consult on the Minerals and Waste Local Plan - preferred options, preferred site allocations and associated evidence base documents.	C	01 May 2017			28/04/17	09/05/17 C			PAG - March	Andrew Morrow	Environment	Planning and Housing		No	
C3283	Property Investment Strategy	To provide a formal policy for the acquisition of commercial investment properties that would derive a net return to the Council, provide the governance arrangements and establish the criteria to support a proposed acquisition and disposal.	C	01 May 2017			28/04/17	09/05/17 C				Richard Turner	Communities	Leader of the Council			
C3286	Stratfield Mortimer Neighbourhood Plan	To consider progressing the Stratfield Mortimer Neighbourhood Plan to referendum.	C	01 May 2017			28/04/17	09/05/17 C				Laila Bassett	Environment	Planning and Housing		No	
C3083	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee - 2016/17 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	C	01 May 2017			12/04/17	09/05/17 C	24/04/17 GE			Sarah Clarke	Resources	Chairman of the Governance and Ethics Committee		No	
C3154	Election of the Chairman for the Municipal Year 2017/18	To elect the Chairman for the 2017/18 Municipal Year.	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth		No	
C3155	Appointment of Vice-Chairman for the Municipal Year 2017/18	To appoint the Vice-Chairman for the 2017/18 Municipal Year.	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth		No	
C3156	Appointment of the Executive by the Leader of the Council for the 2017/18 Municipal Year	For the Leader of the Council to announce the composition of the Executive for the 2017/18 Municipal Year.	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth		No	
C3157	Appointment of and Allocation of Seats on Committees for the 2017/18 Municipal Year	To allocate seats on the various Council Committees for the 2016/17 Municipal Year.	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth		No	
EX3218	Better Care Fund 2017/19	To gain agreement to the proposed Better Care Fund Plans for 2017/19	EX	01 May 2017	04/05/17 EX		25/04/17					Tandra Forster	Communities	Adult Social Care		No	Yes
EX3285	Adopt Thames Valley Regional Adoption Agency	To seek agreement to disband Adopt Berks and become a partner in a wider Adoption Agency hosted by Oxfordshire.	EX	01 May 2017	04/05/17 EX		25/04/17					Mac Heath	Communities	Children & Young People			No
EX3298	Insurance Retender 2017	The Council is putting all of its insurance arrangements out to re tender, with new contracts needing to be in place by 1st November 2017. The decision to award the contracts is reserved to the Executive, as a "key" decision. However, the tender process will be complex, and time to perform the evaluation of the tenders will be limited, eg it is likely that we will need to seek clarification from the insurance companies. It will therefore be difficult to meet the deadlines set by the meetings of the Executive. Therefore this report seeks delegated authority for the Heads of Finance and Legal and the Portfolio Holder to award the contract(s).	EX	01 May 2017	04/05/17 EX		25/04/17					Ian Priestley	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT			
EX3299	Property Service - Purchase of Merchant House (Paragraph 3 – information relating to financial/business affairs of particular person)	To agree the purchase of Merchant House.	EX	01 May 2017	04/05/17 EX		25/04/17					Richard Turner	Communities	Leader of the Council		Yes	
EX3217	Revised Community Infrastructure Levy Regulations 123 List	To update the Community Infrastructure Levy Regulations 123 list following the EIP into the Housing Sites Allocation Development Plan Document.	EX	01 May 2017	04/05/17 EX		25/04/17					Sarah Ball	Environment	Planning and Housing		No	Yes

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ID3233	West Berkshire Forward Plan – 07 June 2017 to 30 September 2017	To agree the Forward Plan for the next four months.	ID	01 May 2017		04/05/17	25/04/17					Moira Fraser	Resources	Leader of Council, Strategy & Performance, Economic Growth	Corporate Directors and Heads of Service	No	Yes
ID3266	Annual Appointments to Outside Bodies	To agree the appointment of representatives on the Royal Berkshire Fire and Rescue Service, Local Government Assembly General Assembly and Thames Valley	ID	01 May 2017		04/05/17	25/04/17					Jude Thomas	Resources	Leader, Strategy & Performance, Economic Growth		No	Yes
ID3290	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 May 2017		01/05/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
ID3300	Northcroft Lane, Newbury - Pedestrian Improvements	To report on consultation responses into proposed pedestrian improvements and decide on a way forward.	ID	01 May 2017		12/05/17	04/05/17					Neil Stacey	Environment	Highways and Transport	Local Residents, Newbury Town Council and		
EX3267	ICT & Digital Services Strategy	To explain the Council's ICT and Digital Services Strategy for the next 3 years.	EX	01 June 2017	15/06/17 EX		07/06/17					Kevin Griffin	Resources	Corporate Services and External Affairs		No	Yes
EX3280	Response to the Government's Draft Airports National Policy Statement	To inform Members of the key points in the Policy Statement and for Members to agree a response.	EX	01 June 2017	15/06/17 EX		25/04/17					Jenny Graham	Environment	Highways and Transport		No	No
EX3138	Provisional Financial Outturn Report - 2016/17	To inform Members of the provisional financial performance of the Council for 2016/17.	EX	01 June 2017	15/06/17 EX		07/06/17					Melanie Ellis	Resources	Finance and Transformation		No	Yes
EX3272	Legal Shared Service	The purpose of this report is to seek an 'in principle' decision to consider a shared service for Legal Services.	EX	01 June 2017	15/06/17 EX		07/06/17					Sarah Clarke	Resources	Corporate Services and External Affairs		No	Yes
ID3234	West Berkshire Forward Plan – 18 July 2017 to 31 October 2017	To agree the Forward Plan for the next four months.	ID	01 June 2017		15/06/17	07/06/17					Moira Fraser	Resources	Leader of Council, Strategy & Performance, Economic Growth	Corporate Directors and Heads of Service	No	Yes
ID3291	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 June 2017		01/06/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
C3093	Amendments to the Constitution - Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 July 2017			18/07/17	27/07/17 C	24/04/17 GE			Sarah Clarke	Resources	Leader, Strategy & Performance, Economic Growth		No	
EX3112	Key Accountable Performance 2016/17: Year End	To present the basket of key accountable measures and activities for 2016/17.	EX	01 July 2017	27/07/17 EX		19/07/17					Catalin Bogos	Resources	Leader, Strategy & Performance, Economic Growth		No	Yes
ID3235	West Berkshire Forward Plan – 30 August 2017 to 30 November 2017	To agree the Forward Plan for the next four months.	ID	01 July 2017		27/07/17	19/07/17					Moira Fraser	Resources	Leader of Council, Strategy & Performance, Economic Growth	Corporate Directors and Heads of Service		
ID3292	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 July 2017		01/07/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			